



# Martlesham Parish Council

Parish Room  
Felixstowe Road  
Martlesham  
Woodbridge  
Suffolk IP12 4PB

Clerk: Mrs Diane Linsley  
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12.01.2024

Dear Councillor

You are hereby summoned to a meeting of the RECREATION & AMENITIES COMMITTEE which will be held at **PARISH ROOM** on **WEDNESDAY 17<sup>th</sup> JANUARY 2024** at 7.30pm.

**The meeting is open to the public and press to attend.**

Please inform the Clerk if you would like the Hearing Loop System turned on.

*Diane Linsley*

Diane Linsley, Clerk for Martlesham Parish Council

## AGENDA

CP is committee paper CR is Clerk's report

Time	Item	Action by committee	Ref
19.30	<b>1. Apologies</b>	Note	Not applicable (N/A)
19.31	<b>2. Any declarations of disclosable pecuniary or local non-pecuniary interests</b>	Register interests	N/A
19.32	<b>3. Actions from last Meeting</b>	Ongoing or on agenda. Note	N/A
19.33	<b>4. PUBLIC FORUM</b>		
	4.1 To allow members of the public to address business on the agenda	Note/Consider	Any issues?
	4.2 Any issues raised by the public	Note/include on another agenda?	Any issues?
19.43	<b>Items for consideration</b>		
	<b>5. Minutes of Recreation &amp; Amenities Committee Meeting 08.11.23</b>	Approve. Item delegated to R&AC at PC meeting 10.01.24	CP - minutes
19.45	<b>6. Playground inspections and risk assessments</b>		
	6.1 Combined Report including Record of decisions made by the Clerk between meetings, as required by the Openness of Local Government Bodies Regulations 2014	Agree/Ratify	CP
19.47	<b>7. Sites</b>		
	7.1 Jubilee Playspace – renewal of Martlesham Primary Academy Lease expiry date 20.02.25	Consider	CR1 & CP
	7.2 Jubilee Playspace – Hastoe development any update?	Note/consider	N/A
	7.3 Recreation Ground & Kronjis Piece – Emergency Planning - Flooding	Consider	CR2
	7.4 Recreation Ground – Martlesham Bowls Club request for financial help maintaining defibrillator	Consider recommendation to Full Council?	CP
	7.5 Recreation Ground – future management of football pitch suggestion by MYFC	Consider proposal	CP

20.32	<b>8. Bio-diversity Enhancement and Accessibility in Martlesham (BEAM)</b>	Consider	CP (draft)
20.37	<b>9. Wildlife Friendly Garden Competition 2024</b>	Agree	CR3
20.42	<b>10. Working Groups</b>		
	10.1 Portal Woodlands Conservation Group, any update?	Consider	N/A
20.45	<b>11. Trees</b>		
	11.1 Planting of trees for the King's Coronation – suitable locations suggestions	Note/Consider	N/A
	11.2 Tree Warden Report: January 2024 & approval to plant two further Black Poplar saplings	Note & consider recommendation	CP
20.51	<b>12. Consultations</b>		
	12.1 Litter and Fido Waste Bin policy from East Suffolk Council – deadline 31.01.24	Consider	CR4 & CP
20.54	<b>13. Finance</b>		
	13.1 Payments for approval	Agree	CP to follow
	13.2 Income & Expenditure report	Note	CP to follow
	<b>Items for noting</b>	<b>Ref.</b>	
20.58	<b>14. Sites</b>		
	14.1 Martlesham Common LNR	Information to follow. Note Megabash on Saturday 20.01.24	
21.00	<b>15. Working Groups</b>		
	15.1 Recreation Ground & Kronjis Piece Steering Group	Nothing to report.	
	15.2 Community Orchard Working Group meeting 16.01.24	Any update?	
21.04	<b>16. Martlesham Climate Action (MCA)</b>		
	16.1 MCA – Any items pertinent to R&AC	Note	
21.05	<b>17. Amenities</b>		
	17.1 McCarthy Stone public car park transfer	CR5	
	17.2 Request for dog waste bin on Sandy Lane	CR6	
21.07	<b>18. Rights of Way</b>		
	18.1 Footpath Survey	Any update?	
	18.2 King Charles III England Coast Path	CR7	
21.12	<b>19. Outdoor Playing Space Fund</b>		
	19.1 Outdoor Playing Space fund – bike trail improvements	Application to be submitted.	
21.13	<b>20. Working with volunteers</b>		
	20.1 Development of policies & procedures	Ongoing.	
21.14	<b>21. Annual Review</b>		
	21.1 Annual Review January 2024	CP	
21.17	<b>22. Social media and newsletter items (March)</b>		
	22.1 List items	N/A	
21.19	<b>23. Items for consideration at the next R&amp;AC meeting</b>		
	23.1 List items	N/A	