

Martlesham Parish Council 2019/20

Income and Expenditure Account for Year Ended 31st March 2020

31st March 2019	<i>Note</i>	31st March 2020
Income Summary		
634		662
143,000		143,641
<u>143,634</u>		<u>144,303</u>
Operating Income		
4,252	<i>14</i>	50,669
2,473	<i>15</i>	95
<u>150,359</u>		<u>195,067</u>
Running Costs		
8,053		8,559
71,837	<i>10</i>	81,794
5,949		5,761
108		146
1,826	<i>16</i>	3,496
2,898		0
22,308		22,622
5,236		1,141
2,037		713
632		0
1,685		742
4,283		34,267
96		7
<u>126,948</u>		<u>159,248</u>
General Fund Analysis		
73,033		86,261
150,359		195,067
<u>223,392</u>		<u>281,328</u>
126,948		159,248
<u>96,444</u>		<u>122,080</u>
10,183		34,629
<u>86,261</u>		<u>87,451</u>
	Closing Balance	

Balance Sheet as at 31st March 2020

31st March 2019		NOTE		31st March 2020
Current Assets				
593	Debtors	5	671	
2,546	VAT Control A/c	5	2,256	
53,356	Barclays Current A/c	17	85,888	
32,532	Active Saver	17	32,598	
41,692	Barclays Base Rate Reward	17	41,857	
57,623	CBS Notice Council Saver	17	58,055	
188,343				221,325
188,343	Total Assets			221,325
Current Liabilities				
15	Creditors	6	421	
3,243	Accruals		0	
3,258				421
185,085	Total Assets Less Current Liabilities			220,904
Represented By				
86,261	General Reserves			87,451
98,824	Earmarked Reserves	12		98,381
0	EMR CIL Reserve	12		35,072
185,085				220,904

The above statement represents fairly the financial position of the authority as at 31st March 2020 and reflects its Income and Expenditure during the year.

Signed :
Chairman

M Williamson

Date : 15/07/2020

Signed :
Responsible
Financial
Officer

S Robertson

Date : 15/07/2020

*The Council also has tangible long term assets (see notes 1 & 2) with a value of £311,145 which are not included in the balance sheet.

The Council notes that there are pound discrepancies on the Income and Expenditure Account & Balance Sheet. This is due to a rounding process in the accountancy software, RBS Alpha. However it is satisfied that the true figures are accurate.

MARTLESHAM PARISH COUNCIL
SUPPORTING STATEMENT FOR THE YEAR ENDED 31ST MARCH 2020

1. FIXED ASSETS

Acquisitions for year 2019/20 are as follows:

	£	£
Total assets at end of financial year 2018/19 (as recorded on the balance sheet 2018/19 accounts)		276573
Plus acquisitions:		
PWCG child mannequin	59	
PWCG storage box	13	
PWCG paracord reel & tie stakes	35	
Bespoke freestanding noticeboard, including installation	713	
Kronji's Piece Play Area new safety surface	16084	
Trim trail equipment (from 07/10/19) including installation	12463	
Marker posts for trim trail inc. installation	445	
Ricoh photocopier (5-year rental – required to insure)	3235	
3 Common information boards (exc. installation)	1000	
10 gateways on The Common	2825	
		36872
Less disposals:		
Kronji's Piece Play Area safety tiles	-611	
Samsung photocopier	-1689	
		-2300
Total fixed assets as at 31 March 2020		311145

Please refer to 'Appendix 1: Assets Register 2019/20 – Summary' for the new total: **£311,145**. The detailed Assets Register is held on file in the office. The Summary also shows the insurance values recorded in the Assets Register.

Please note that on the Annual Return, under Section 2 – Accounting Statements 2019/20, the acquisitions above have been added to the figure of £237,726 approved last year by the external auditor. The external audit does not take into account past revaluations. Therefore, the new figure in box 9 for year ending 31 March 2020 is £272,298 i.e. an increase of £34,572 as shown above.

2. LEASES

2.1 The area of land known as Martlesham Common is leased to the Council by Bradford Property Trust Ltd. on a 999-year lease at no cost and a nominal rent of 1d per year if requested. Lease dated 2nd June 1978.

2.2 Leased by the Council to Reach2 Academy Trust: Part of the Jubilee Playspace, adjoining the playing field of Martlesham Primary Academy (containing an area of 128 square metres or thereabouts). The lease for five years is dated 17th February 2020 and expires on 17th February 2025. Annual rent of £1, if demanded.

2.3 Leased to the Council: Pillbox at 67a Deben Avenue, Martlesham Heath, for storage and maintenance of tools. Date of commencement of the original 5-year lease was 1st September 2009. This has subsequently been renewed. The current lease was renewed from 1st September 2019 to 31st August 2024. Annual rent of £1, if demanded.

3. LICENCES

3.1 The area of land known as the Play Area (Centenary Playspace) on the Western Corridor: Licence to use the Play area as a play area for children's games, sports and play equipment was made between Martlesham Heath Householders Ltd (formerly Martlesham Consultants Ltd) and the Council to run from 9th July 2001 and to continue until terminated by either party serving not less than twelve months' written notice on the other.

The Licence was amended with immediate effect on 17 January 2011 to increase the notice period for termination from twelve months to five years.

3.2 Licence dated 30th June 2015 made between Suffolk Coastal District Council (SCDC) & MPC to site a bench at Black Tiles Lane on land belonging to SCDC, now East Suffolk Council (ESC).

4. BORROWINGS

As at 31st March 2020 no loans to the Council were outstanding.

5. DEBTS OUTSTANDING

As at 31st March 2020 debts of **£2,927** were outstanding and due to the Council:

HM Revenue & Customs VAT (less than 6 months old)	£2,256
ESC grant for trim trail marker posts & sign	671

6. CREDITORS & ACCRUALS

The following payments were due but unpaid at 31st March 2020:

ICS Ltd: Enabling office laptop for homeworking	121
S Corley: Reimbursements: pruning saw/anniversary cake items	30
Lions Club of Ipswich: Village Fete refund	10
StopIpswichNorthernbypass: donation to Start! Campaign	250
M Irwin: Reimbursement – Village Fete refund	<u>10</u>
	<u>£421</u>

7. SECTION 137 PAYMENTS

The Council confirmed its continued eligibility to use the General Power of Competence at its Annual Meeting in May 2019, under Resolution C2019/51, therefore there were no section 137 payments in financial year 2019/20.

8. AGENCY WORK

During the year the Council did not undertake any agency work on behalf of other authorities.

9. ADVERTISING & PUBLICITY

None.

10. PENSIONS

Pension contributions for the year 2019/20 were £17,652 of which £14,192 was the employer contribution. This is included in the Salaries expenditure.

11. CAPITAL EXPENDITURE

None.

12. EARMARKED RESERVES

Please refer to Appendix 2 for Earmarked Reserve Movements for 2019/20, as agreed by Resolution C2020/1g, but allowing for minor adjustments at the year end.

13. CONTINGENT LIABILITIES

The Council has no contingent liabilities.

14. COUNCIL INCOME

During the year to 31st March 2020 the Council received the following income:

Grant:	£
East Suffolk Council (ESC) trim trail grant (S106 funds)	14,912
Community Infrastructure Levy (CIL)	35,072
Other income:	
Village Fete 2019 contributions	345
Use of Parish Room by neighbourhood group - contribution	40
Use of Kronji's Piece for fitness training – contribution	80
Litter pick prize draw	200
ESC litter pick incentive	<u>20</u>
	685
Total of 'Council Income':	<u>£50,669</u>

15. PORTAL WOODLANDS CONSERVATION GROUP

PWCG Income	£
Donations received	75
Litter pick incentive	<u>20</u>
	<u>£95</u>

16. GRANTS & DONATIONS AWARDED BY THE COUNCIL

During the year to 31st March 2020 the Council awarded the following grants:

	£
Ipswich Borough Council (Greenways)	1,000
Martlesham Conservation Group	138
Martlesham in Bloom	190
The Saplings	868
Suffolk Accident Rescue Service	300
Citizens Advice Felixstowe & District	<u>1,000</u>
	<u>£3,496</u>

17. CASH IN HAND

Barclays Current	85,888
Barclays Active Saver	32,598
Barclays Base Rate Reward	41,857
Cambridge Building Society Notice Council Saver	<u>58,055</u>
	<u>£218,398</u>

Full details of the accounts are held electronically on Alpha software and hard copies can be viewed in the Clerk's accounts folder for 2019/20.

Martlesham Parish Council
Assets Register 2019/20 - Summary

Asset Category	Fixed Assets value for Income & Expenditure account (noted on Balance Sheet)	Insurance value 2019/20
LAND	£ 15003	
PLAY EQUIPMENT	£136767	£160123
STREET FURNITURE	£ 99723 (inc. litter & dog bins)	£110188
GATES & FENCES	£ 22134	£ 24206
PARISH ROOM & OFFICE CONTENTS	£ 13740	£ 15464
TOOLS & MACHINERY	£ 9370	£ 11095
SPORTS EQUIPMEMT	£ 12908	£ 12908
MISCELLANEOUS	£ 1500	£ 1791
FIXED OUTSIDE EQUIPMENT	£ 0	£ 1298
GRAND TOTALS	£311145	£337073

APPENDIX 2

Martlesham Parish Council						
Earmarked Reserve Movements 2019/20						
Project Description	Opening Reserve 01/04/2019	Transfers To EM Reserves 2019/20	Used To Fund Expenditure 2019/20	Closing Reserve 31/03/2020	Journal Ref	Notes
9000 Legal & Professional Fees	1,000.00	5,000.00	0.00	6,000.00		9002 incorporated
9001 Election Costs	4,394.00	-1,163.00	131.00	3,100.00		
9002 Allotments - PC Admin	3,000.00	-3,000.00	0.00	0.00		Transferred to 9000
9004 Martlesham Village Fete	1,500.00	-139.00	361.00	1,000.00		£1000 EMR agreed for 2020/21
9008 Strategy & Infrastructure	6,214.00	31,036.00	250.00	37,000.00		9008/9017/9005/9014 merged to S&I
9009 Property Repairs	1,000.00	0.00	0.00	1,000.00		
9017 Capital Projects	13,000.00	-13,000.00	0.00	0.00		Transferred to 9008
9020 CIL Reserve	0.00	35,072.10	0.00	35,072.10		Received May 2019
9003 Locality Budget/Grants	2,900.00	0.00	2,200.00	700.00		
9005 Signage/related activities	2,000.00	-2,000.00	0.00	0.00		Transferred to 9008
9006 Youth Projects	2,000.00	0.00	0.00	2,000.00		
9010 Bike Trails Project	321.00	0.00	0.00	321.00		
9011 Development Of Play Areas	35,000.00	30,995.00	30,995.00	35,000.00		
9012 General Maintenance	6,000.00	0.00	0.00	6,000.00		
9013 Play Equipment Maintenance	2,000.00	0.00	0.00	2,000.00		
9014 Parish Amenities	15,000.00	-15,000.00	0.00	0.00		Transferred to 9008
9019 Portal Woodlands CG	3,295.00	295.00	30.00	3,560.00		
9021 Community Orchard	0.00	1,041.00	1,041.00	0.00		Earmarked 19/20; move to budget 20/21
9015 Development Plans	200.00	507.00	7.00	700.00		
Totals Per Account Code 320	98,824.00	69,644.10	35,015.00	133,453.10		