



Martlesham Parish Council

Parish Room
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04 March 2022

Dear Councillor

You are hereby summoned to a meeting of the RECREATION & AMENITIES COMMITTEE which will be held at **St Michael's Church Hall** on **Wednesday 9th March 2022** at 7.30pm.

To note that Covid-19 is still circulating so please act cautiously and be mindful of the concerns of others. Please make your own risk assessment of the advisability of attending and/or any measures you should take individually to ensure your own safety.

The meeting is open to the public and press to attend.

Diane E Linsley

Diane Linsley, Clerk for Martlesham Parish Council

AGENDA

CP is committee paper **CR** is Clerk's report

Time	Item	Action by committee	Ref
19.30	1. Apologies	Note	Not applicable (N/A)
19.31	2. Any declarations of disclosable pecuniary or local non-pecuniary interests	Register interests	N/A
19.32	3. Actions from last Meeting	Completed or on agenda. Note	N/A
19.33	4. PUBLIC FORUM		
	4.1 To allow members of the public to address business on the agenda	Note/Consider	Any issues?
	4.2 Any issues raised by the public	Note/include on another agenda?	Any issues?
	Items for consideration		
19.43	5. Playground inspections and risk assessments		
	5.1 Combined Report including Record of decisions made by the Clerk between meetings, as required by the Openness of Local Government Bodies Regulations 2014	Agree/Ratify	CP to follow
	5.2 Annual Inspection and Risk Assessment Report 01.02.22	Consider	CR1, CP- summary
19.48	6. Amenities		
	6.1 Replacement rope ladder for Jubilee Playspace	Consider	Information to follow
	6.2 Playground inspector training update	Consider	CR2
19.56	7. Sites		
	7.1 Recreation Ground & Kronjis Piece –A broad brief for a Sensory Area and features for a professional design, up to 5K	Consider	CR3 & CPs
	7.2 Recreation Ground & Kronjis Piece – Resurfacing of entrance track & car park report	Consider	CR4

20.16	8. Treeilee & time capsule		
	8.1 Planting the Treeilee oak and maintenance plus burying the time capsule	Consider	Verbal report
20.22	9. Finance		
	9.1 Pending expenditure	Agree	CP at meeting
	9.2 Income & Expenditure report	Note	CP at meeting
	Items for noting	Ref.	
20.24	10. Sites		
	10.1 Martlesham Common Local Nature Reserve update	CR5 + photographs	
20.27	11. Working Groups		
	11.1 Sports Fund Working Group meeting 01.03.22	CP- notes to follow	
	11.2 Wildflower Project Working Group meeting 07.03.22 – focus on Wildflower Photographic Competition	CP – notes if available	
	11.3 Community Orchard Working Group next meeting 15.03.22 7.45pm	Bright's Orchard Phase 2 planting completed. CP – full notes of meeting held on 18.01.22 to follow.	
	11.4 Recreation Ground and Kronjis Piece Steering Group meeting held on 26.01.22	CP – Draft notes	
	11.5 Martlesham Wombles update	CP	
	11.6 Community Partnership – Rewilding Forum meeting 31.01.22	CP amended notes if available	
20.37	12. Martlesham Climate Action (MCA)		
	12.1 MCA meeting 17.02.22 – matters arising pertinent to the R&AC?	CP – notes (also circulated to March PC)	
20.39	13. Trees		
	13.1 Storm damage following Storms Dudley, Eunice and Franklin	CR6	
	13.2 Silver Birches on the boundary of the Jubilee Playspace	Completed. CR7	
	13.3 Tree and bench for John Forbes	Verbal update	
	13.4 Tree Wardens Report	CP	
20.49	14. Amenities		
	14.1 Harry Higgins Play Park – tunnel apparatus	CR8	
	14.2 McCarthy Stone car park transfer update	To follow if available	
20.52	15. Rights of Way		
	15.1 Footpath Survey	Ongoing	
	15.2 Coastal Path any update?	N/A	
20.55	16. Working with volunteers		
	16.1 Development of policies & procedures	CR9	
20.56	17. Annual Review		
	17.1 Annual Review March 2022	CP	
20.58	18. Social media and newsletter items (April)		
	18.1 List items	Closing of Jubilee Playspace for refurbishments.	
21.01	19. Items for consideration at the next R&AC meeting		
	19.1 List items	N/A	