



Martlesham Parish Council

Parish Room
Felixstowe Road
Martlesham
Woodbridge
Suffolk IP12 4PB

Clerk: Mrs Diane Linsley
Telephone: 01473 612632
Email: clerk@martleshamcouncil.org.uk
Website: <http://martlesham.onesuffolk.net>

14 January 2022

Dear Councillor

You are hereby summoned to a meeting of the RECREATION & AMENITIES COMMITTEE which will be held at **St Michael's Church Hall** on **Wednesday 19th January 2022** at 7.30pm.

To note that Covid-19 cases are rising at the current time so please act cautiously and be mindful of the concerns of others. Please make your own risk assessment of the advisability of attending and/or any measures you should take individually to ensure your own safety.

The meeting is open to the public and press to attend.

Diane E Linsley

Diane Linsley, Clerk for Martlesham Parish Council

AGENDA

CP is committee paper CR is Clerk's report

| Time | Item | Action by committee | Ref |
|-------|---|---------------------------------|---------------------------------------|
| 19.30 | 1. Apologies | Note | Not applicable (N/A) |
| 19.31 | 2. Any declarations of disclosable pecuniary or local non-pecuniary interests | Register interests | N/A |
| 19.32 | 3. Actions from last Meeting | Completed or on agenda. Note | N/A |
| 19.33 | 4. PUBLIC FORUM | | |
| | 4.1 To allow members of the public to address business on the agenda | Note/Consider | Any issues? |
| | 4.2 Any issues raised by the public | Note/include on another agenda? | Any issues? |
| | Items for consideration | | |
| 19.43 | 5. Playground inspections and risk assessments | | |
| | 5.1 Combined report including Record of decisions made by the Clerk between meetings, as required by the Openness of Local Government Bodies Regulations 2014 | Agree/Ratify | CP to follow |
| 19.45 | 6. Amenities | | |
| | 6.1 Harry Higgins Play Park – quote for new surfacing for 3 heavily used grass areas. | Consider | CR1 |
| | 6.2 Playground inspector training | Consider | CR2 |
| 19.52 | 7. Sports Fund Working Group (SFWG) | | |
| | 7.1 Any update? | Note/consider | To follow? |
| 19.54 | 8. Sites | | |
| | 8.1 Recreation Ground & Kronjis Piece – Resurfacing of entrance track & car park, any update? | Note/Consider | CP? - Designs expected before meeting |
| | 8.2 Request for a budget of 5K for a professional design for a sensory area and features for the Recreation Ground and Kronji's Piece | Consider | CR3 & CP |

| | | | |
|-------|--|---|---------------|
| | 8.3 Recreation Ground & Kronji's Piece - Shade for Picnic Benches | Consider planting 2 trees - a field maple and a wild cherry | CR4 & CP |
| 20.29 | 9. Treebilee | | |
| | 9.1 Ideas on the location and sundries needed for the Treebilee oak | Consider and report to February Full Council meeting. | N/A |
| 20.44 | 10. Finance | | |
| | 10.1 Pending expenditure | Agree | CP at meeting |
| | 10.2 Income & Expenditure report | Note | CP at meeting |
| 20.48 | Items for noting | | Ref. |
| | 11. Sites | | |
| | 11.1 Martlesham Common Local Nature Reserve update | CR5 Note: Megabash on 22.01.22 10am – 3.30pm | |
| 20.50 | 12. Working Groups | | |
| | 12.1 Wildflower Project Working Group meeting 22.11.21 | CR6 & CP - notes | |
| | 12.2 Community Orchard Working Group next meeting 18.01.22, 7.45 pm | Note: Bright's Orchard Phase 2 planting 25.01.22, start 10.30am | |
| | 12.3 Recreation Ground and Kronjis Piece Steering Group meeting 25.11.21 | CP - notes | |
| | 12.4 Martlesham Wombles update? | To follow? | |
| 21.00 | 13. Martlesham Climate Action (MCA) | | |
| | 13.1 MCA meeting 13.01.21 – matters arising pertinent to the R&AC? | To follow? | |
| 21.02 | 14. Trees | | |
| | 14.1 Silver Birches on the boundary of the Jubilee Playspace | Verbal report | |
| | 14.2 Tree and bench for John Forbes | Verbal report | |
| | 14.3 Tree Wardens Report | CR7 | |
| 21.10 | 15. Amenities | | |
| | 15.1 Land Maintenance Contract March 2022 – April 2025 - Confirmation of new contract | CR8 | |
| | 15.2 Annual play area and Trim Trail inspections and risk assessment to take place on 18.02.22 | N/A | |
| | 15.3 Request for larger bin on Top St by Village Hall and bus stop DECISION R2019/11h | Ongoing | |
| | 15.4 Website review of entries under 'Amenities' heading | CR9 | |
| | 15.5 McCarthy Stone car park transfer | CR10 | |
| 21.15 | 16. Rights of Way | | |
| | 16.1 Footpath Survey 2021 | Ongoing | |
| | 16.2 Coastal Path update | CR11 | |
| 21.19 | 17. Working with volunteers | | |
| | 17.1 Development of policies & procedures | Ongoing | |
| 21.21 | 18. Annual Review | | |
| | 18.1 Annual Review January 2022 | CP to follow | |
| 21.25 | 19. Social media and newsletter items (March) | | |
| | 19.1 List items | N/A | |
| 21.27 | 20. Items for consideration at the next R&AC meeting | | |
| | 20.1 List items | N/A | |